



Building Planning Service

The first thing a congregation contemplating a building program needs to do is study the congregation's mission and ministry and their implications for building requirements. Then, it is appropriate for existing congregations to evaluate their existing building and location as well as for new congregations to plan a first unit and master plan. To assist in this process, the Building Planning Workbook and a Church Extension staff consultation to assist in the evaluation of the workbook are available.

A Church Extension General Consultation should precede this service.

Church Extension

130 E. Washington St., 9th Floor, Indianapolis, Indiana 46204
Mail to: P.O. Box 7030, Indianapolis, Indiana 46207

317.635.6500
800.274.1883
Fax: 317.635.6534

e-mail: info@churchextension.org
Web site: www.churchextension.org

Request for Building Planning Service

Date _____

Name of Congregation _____

Address _____

City _____ State/Prov _____ Zip _____

Phone (_____) _____ E-mail Address _____

Minister's Name _____

Name of Person Requesting Workbooks _____

Phone (_____) _____ E-mail Address _____

Number of Building Planning Workbooks Requested _____

Consultation Services

General (Initial) Consultation No Fee

Additional General Consultations

Building Committee Orientation

Site Consultation

Special Consultation



Graduated Fee Schedule	
Avg. Worship Attendance:	Fee:
75 or less	\$250
76-150	\$300
151-225	\$400
226-400	\$500
more than 400	\$750

The above fees will be applied to loan fees when a loan is secured from Church Extension.

A negotiated bundling of the above services with an "up front" payment will allow a 10% reduction in fee. Web based consultations are offered at 60% of the cost of on-site consultations.

Building Planning Services

(Building Planning Workbooks
Orientation
and Evaluation)



Graduated Fee Schedule	
Avg. Worship Attendance:	Fee:
75 or less	\$500
76-150	\$600
151-225	\$800
226-400	\$1,000
more than 400	\$1,500

Other Services

- Architectural Consultation \$975 (\$900 to architect, \$75 to Church Extension)
- Sacred Space Consultation \$975 (\$900 to consultant, \$75 to Church Extension)
- Green Building Audit \$1,500
- New Beginnings Assessment \$2,600

Fundraising Services

Designed to guide a congregation through the entire capital campaign process, providing step-by-step guidance from a Church Extension consultant on planning and executing a successful campaign.

Fundraising Services are recommended by the Church Extension consultant, and fees are determined by the type of fundraising service and the size of your congregation's average worship attendance. Contact a Church Extension consultant for more information.

Fees subject to change.

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P.O. Box 7030, Indianapolis, Indiana 46207
 Shipping/Courier: 130 East Washington Street, Indianapolis, Indiana 46204
 (317) 635-6500 or (800) 274-1883; en español (866) 534-1949; FAX (317) 635-6534
 E-mail: info@churchextension.org Web site: www.churchextension.org